

# Invitation for Bids No. J06181

## To Furnish & Deliver Bell and Howell Brand Scanners for The Judiciary, State of Hawaii

NOTE: If this solicitation document was downloaded through the internet, each interested person must register through email, providing contact information to the listed contact person in the Judiciary Contracts & Purchasing Office. Registration is essential for you to receive any addendums or other information for this solicitation. The Judiciary shall not be responsible for any missing addenda, clarifications, attachments or other information regarding this solicitation if an offer is submitted from an incomplete solicitation document.

June 14, 2006

THE JUDICIARY, STATE OF HAWAII  
HONOLULU, HAWAII

INVITATION FOR BIDS  
NO. J06181

Competitive sealed bids TO FURNISH & DELIVER BELL AND HOWELL BRAND SCANNERS FOR THE JUDICIARY, State of Hawaii, will be received at:

The Judiciary  
State of Hawaii  
Financial Services Division  
Kauikeaouli Hale  
1111 Alakea Street, 6th Floor  
Honolulu, Hawaii 96813-2807

up to and will be opened on June 30, 2006 at 2:00 p.m. HST,

Bids received after the date and time specified above or at a location other than the location specified above will not be considered. All proposals must be made on forms obtainable at the aforesaid place or from our web site (<http://www2.hawaii.gov/jud>) and must be in accordance with the accompanying instructions.

Questions relating to the technical aspects of this Invitation for Bids may be directed to David Maeshiro of the Judiciary Information Technology and Communications Division at (808) 538-5301, FAX (808) 538-5377, email [david.k.maeshiro@courts.state.hi.us](mailto:david.k.maeshiro@courts.state.hi.us) ; other questions may be directed to Naty Butay in the Contracts & Purchasing Office, at (808) 538-5805, FAX (808) 538-5802, email [naty.b.butay@courts.state.hi.us](mailto:naty.b.butay@courts.state.hi.us) .

Janell Kim  
Financial Services Administrator

(Judiciary & SPO Websites: June 14, 2006)

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### ATTACHMENTS:

GENERAL CONDITIONS  
PROCEDURAL REQUIREMENTS  
CERTIFICATE OF COMPLIANCE  
PUBLICATION 1, INFORMATION ON TAXES  
TAX CLEARANCE APPLICATION  
CERTIFICATION FOR TAX CLEARANCE

## SECTION ONE -SPECIFICATIONS

### 1.1 SCOPE

Work in this contract shall consist of furnishing and delivering Bell and Howell brand scanners for the Judiciary, State of Hawaii. **This Invitation for Bids is restricted to Bell and Howell brand scanners only; no other brand will be accepted.** Contractor shall be responsible for all costs of labor, tools, equipment and other appurtenances necessary to provide equipment and services. In addition, a price list will be established for all Judiciary programs to use.

### 1.2 SPECIFICATIONS

Bell and Howell Brand Scanners:

Item No.	Spectrum XF Scanner	Estimated Quantity
1	Model 8140D	2
2	Model 8120D	1
3	Model 8090D	1
	<b>Truper Scanner</b>	
4	Model 3600	1
5	Model 3200	3
	<b>Sidekick Scanner</b>	
6	Model 1200	1
7	Model 1400	1

### 1.3 DELIVERY

The Bell and Howell Brand Scanners shall be delivered within thirty (30) days after receipt of purchase order to the location indicated on the purchase order.

Contractor shall provide any special requirements/instructions for site preparation to the Judiciary within seven (7) days after receipt of order. Prior to delivery, Contractor must call the Judiciary contact person indicated on the purchase order, to coordinate

delivery arrangements.

#### **1.4 EQUIPMENT AND WARRANTY/MAINTENANCE**

Quality of Product. Equipment offered for purchase shall be new, in normal working condition and in accordance with the manufacturer's specifications.

Warranty. The Contractor shall warrant against defects in material and workmanship to include all parts and labor for a minimum period of one year from the date of acceptance by the State. It shall be free from defects which may render it unfit for use. Damaged or rejected items must be immediately removed from the site and replaced with items of the quality required by these specifications. Failure to replace or to remove any rejected item shall not relieve the Contractor from the responsibility imposed upon him by the contract.

The warranty service shall be provided on an on-call basis between the hours of 7:45 a.m. - 4:30 p.m. HST, Monday through Friday, excluding State holidays, and for repair or replacement of any damaged, defective or faulty parts, at no additional charge to the Judiciary. In addition to any other remedies which the Judiciary may have under the Agreement or otherwise, Contractor agrees that if the quality of the goods or services is not satisfactory as judged by the Administrative Director of the Courts, it may be considered as non-performance of contract.

Maintenance. Full Service Maintenance agreement shall be **at the option and at the expense of The Judiciary**. Yearly maintenance charge increases, if any, shall not exceed 5% each year for the five year period.

Full Service Maintenance **shall include but not be limited to lubrication and cleaning as necessary, and parts to keep the equipment in good operating condition**. It shall be the responsibility of the Contractor to provide preventive maintenance inspections in order to preempt downtime. The Contractor shall make all necessary repairs and adjustments of the equipment, including the replacement of all parts without additional charge to keep the equipment in good working condition in accordance to the manufacturer's standards and specifications. If damaged or worn, the parts will be replaced. There will be no additional labor charges. Contractor shall provide on-call remedial service and shall be within eight (8) working hours after receipt of trouble call. The Contractor shall notify the Judiciary when parts are not readily available to accomplish the repairs. The Judiciary reserves the right to have the parts sent by air freight at the expense of the Judiciary.

Services not included in the Full Service Maintenance are repairs resulting from the deliberate misuse or abuse by Judiciary Personnel.

**END OF SECTION**

## SECTION TWO SPECIAL PROVISIONS

### 2.1 SCOPE

Work included in this contract shall consist of Furnishing, and Delivering Bell and Howell Brand Scanners for the Judiciary. **This Invitation for Bids is restricted to Bell and Howell brand scanners only; no other brand will be accepted.** All work shall be performed in accordance with these Special Provisions, the attached Specifications, General Conditions, dated February 2001 and Procedural Requirements dated May 2003, by reference made a part hereof and available at the following location or from our website: <http://www2.hawaii.gov/jud>

The Judiciary, State of Hawaii  
Financial Services Division  
Kauikeaouli Hale  
1111 Alakea Street, 6th Floor  
Honolulu, Hawaii 96813

### 2.2 OFFICER-IN-CHARGE

David Maeshiro is the designated Officer-In-Charge. The telephone number at which he may be reached is (808) 538-5301.

### 2.3 TERM OF CONTRACT

Contractor shall enter into a one (1) year price list contract to furnish and deliver Bell and Howell brand scanners. Unless terminated, and subject to availability of funds, the contract may be extended by the Judiciary for not more than two (2) additional twelve (12) month periods without rebidding, upon mutual agreement in writing at least sixty (30) days prior to expiration.

During extension periods, Contractor shall provide any price decrease to the Judiciary that Contractor has offered to any other Hawaii government agency.

### 2.4 DELIVERY

The Contractor shall deliver the Bell and Howell Brand Scanner to the delivery address indicated on the purchase order, within thirty (30) days after receipt of purchase order. Failure to meet the delivery date, will be subject to Liquidated Damages as stated in the Special Provisions.

Offers shall be rejected as non-responsive when submitted on a basis other than F.O.B. destination to include court locations on Oahu, Kauai, Maui, Molokai, Lanai, Hilo and Kona.

### 2.5 OFFEROR QUALIFICATION

- a. Experience: At the time of bidding, offeror shall be a factory authorized distributor or a subsequently authorized dealership and fully qualified to service their installed machines, shall have available, both factory-trained technicians and an adequate supply of parts for the repair and maintenance of the machines.
- b. References. Offeror shall list two (2) governmental agencies and/or business firms to whom bidder has sold, rented and/or serviced the manufacturer's Bell and Howell Scanner. Include at least TWO (2) references which cover the above bidder-installed equipment for which he is providing continuous maintenance under a service contract (agreement). Offeror shall have on staff at time of bid, factory-trained technicians who shall have a minimum of one (1) year experience with maintaining and installing the type of Bell and Howell Brand Scanner bid. The Judiciary reserves the right to contact any of the listed agencies and/or firms to inquire about the quality and reliability of the equipment and service being provided by the offeror. The Judiciary reserves the right to reject the bid submitted by any offeror who has not provided a Bell and Howell Brand Scanner and performed services that is similar in nature to services required in this bid or whose performance on other jobs for this type of service has been proven unsatisfactory .(See References section in OFFER FORM for further details.)
- c. Local Representative. Offeror shall have and identify a local representative (in Hawaii) in order to qualify for bid. Local representative must have an office location in the state of Hawaii, from where he/she conducts his/her business during normal working hours and from where he/she will be accessible to requests or complaints. Local representative shall be able to meet with the Judiciary and be available, accountable, and be responsible for the maintenance of the Bell and Howell Brand Scanner for the duration of the maintenance period. Failure on the part of the Offeror to meet this requirement shall result in rejection of bid.

## **2.6 OFFER PREPARATION**

Any bid offering terms and conditions contradictory to those included herein shall be rejected without further consideration.

### **2.6.1. Legal Name**

Offeror is requested to submit its bid under its exact legal name as registered at the Department of Commerce and Consumer Affairs. Failure to do so may delay proper execution of the contract.

### 2.6.2. Offer Price

Offer price shall include all costs required to furnish and deliver a Bell and Howell Brand Scanner as outlined in this IFP. **Offer price shall include any necessary maintenance during the warranty period; maintenance thereafter will be at the option and at the expense of The Judiciary.** All costs shall include any miscellaneous costs, Hawaii General Excise Tax, and any and all other costs incurred for this project.

### 2.6.3. Proposal Guarantee

A Proposal Guarantee is NOT required for this Bid Proposal.

### 2.6.4. Tax Clearance

Pursuant to §103D-328, HRS, prior to the execution of the contract, the successful Offeror shall be required to submit a tax clearance certificate issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS). The certificate is valid for six (6) months from the most recent approval stamp date on the certificate and must be valid on the date received by the Judiciary.

The Contractor is required to submit a tax clearance certificate, not over two months old, with an original green certified copy stamp, upon completion of the contract.

The tax clearance certificate may be obtained from the following site: <http://www.state.hi.us/tax/2003/a6.pdf> or by Fax/Mail at (808) 587-7522 or 1-800-222-7572.

### 2.6.5. Certificate of Compliance

Pursuant to §103D-310(c), HRS, prior to the execution of the contract, the successful Offeror shall be required to submit an approved certificate of compliance issued by the Hawaii State Department of Labor and Industrial Relations (DLIR). The certificate is valid for six (6) months from the date of issue and must be valid on the date it is received by the Judiciary.

The certificate of compliance shall be obtained on the State of Hawaii, DLIR *APPLICATION FOR CERTIFICATE OF COMPLIANCE WITH SECTION 103D-310(c), HRS, Form LIR#27* which is available at [www.dlir.state.hi.us/LIR#27](http://www.dlir.state.hi.us/LIR#27), or at the neighbor island DLIR offices. The DLIR will return the form to the Offeror which in turn shall submit it to the Contracts & Purchasing Office at 1111 Alakea Street, 6<sup>th</sup> Floor.

The application for the certificate is the responsibility of the Offeror, and must



be submitted directly to the DLIR. and not the Judiciary.

#### **2.6.6. Certificate in Good Standing**

Prior to execution of the contract, the Offeror must comply as follows:

**Hawaii Business.** A business entity referred to as a “Hawaii Business”, is registered and incorporated or organized under the laws of the State of Hawaii. As evidence of compliance, Offeror shall submit a *CERTIFICATE OF GOOD STANDING* issued by the Department of Commerce and Consumer Affairs, Business Registration Division (BREG). A Hawaii business that is a sole proprietorship, however, is not required to register with the BREG, and therefore not required to submit a certificate. An Offeror’s status as sole proprietor or other business entity and its business street address indicated on the Offer Form (OF-1) will be used to confirm that the Offeror is a Hawaii business.

**Compliant non-Hawaii business.** A business entity referred to as a “compliant non Hawaii Business” is not incorporated or organized under the laws of the State of Hawaii but is registered to do business in the State. As evidence of compliance, OFFEROR shall submit a *CERTIFICATE OF GOOD STANDING*.

To obtain a *CERTIFICATE OF GOOD STANDING* go online to: [www.BusinessRegistrations.com](http://www.BusinessRegistrations.com) and follow the prompt instructions. To register or obtain a “*CERTIFICATE OF GOOD STANDING*” by phone, call (808) 586-2727 (M-F 7:45 to 4:30 HST). The “*CERTIFICATE OF GOOD STANDING*” is valid for six months from date of issue and must be valid on the date it is received by the Judiciary. Offerors are advised that there are costs associated with registering (\$25.00 - \$100.00) and obtaining a “*CERTIFICATE OF GOOD STANDING*” (\$25.00) from the DCCA.

**Timely Submission of all Certificates.** The above certificates should be applied for and submitted to the Judiciary upon award of contract. If a valid certificate is not submitted on a timely basis for award of a contract, an offer otherwise responsive and responsible may not receive the award.

**Final Payment Requirements.** In addition to a tax clearance certificate an original “*CERTIFICATE OF GOOD STANDING for FINAL PAYMENT*” (SPO Form 22) will be required for final payment. A copy of the form is also available at: <http://www2.hawaii.gov/stateformsfiles/form22.pdf> .

#### **2.6.7. Hawaii General Excise Tax License**

In accordance with Section 103-53.5, Hawaii Revised Statutes, offeror shall submit their current Hawaii General Excise Tax I.D. number in the space provided on the offer form.

#### **2.6.8. Joint Contractors**

Offeror may subcontract portions of this project. Offeror shall be the Primary Contractor and be liable for all work performed under this project.

## **2.7 OFFER QUOTATION**

All offers shall be submitted on the forms provided and shall be in accordance with the terms and conditions stated herein.

Offer price(s) quoted shall be based on delivery to destination and shall include all other costs and applicable taxes per this IFB. Offers subject to any price increase other than as provided by these special provisions shall not be considered. Offeror's failure to meet this requirement shall result in the rejection of the bid.

If any of the requested information is not furnished in the blank spaces provided on the Offer Form pages, the State will not be able to evaluate the bid item(s). Accordingly, the bid item(s) shall be non-responsive and shall not be considered for award as no bidder will be allowed to furnish missing information after bid opening.

Unit purchase price shall also include warranty maintenance of equipment. Bidder must bid on all items to qualify for award. **Offer price shall include any necessary maintenance during the warranty period; maintenance thereafter will be at the option and at the expense of The Judiciary.**

No bidder will be allowed to clarify product identification after bid opening. This is to assure that all bids are submitted under the same conditions with no opportunity for one bidder to have an advantage over any other bidder after exposure of offers.

Brochures and/or Specifications Literature. Offeror shall submit with the bid current brochures and/or specifications literature verifying that the equipment offered conforms to the specifications required. Upon request, bidder shall furnish at his own expense, within five (5) working days from date of The Judiciary's request, any further information required to determine acceptability of equipment offered. Offeror shall include operating, instructions, and technical manuals for the equipment ordered.

## **2.8 SUBMISSION OF PROPOSAL**

Offerors shall submit three (3) copies (1 original, 2 copies) of the Proposal Submission Packet. Completed proposals must be submitted no later than the date and time indicated in the Invitation for Bids notice to:

The Judiciary, State of Hawaii  
Financial Services Division  
1111 Alakea Street, 6th Floor  
Honolulu, HI 96813 -2807  
Attention: Naty Butay

**PROPOSALS RECEIVED AFTER THE ABOVE DATE AND TIME SPECIFIED SHALL NOT BE ACCEPTED AND SHALL BE RETURNED TO THE VENDOR UNOPENED.**

## **2.9 CONTRACT AWARD**

Award, if any, shall be made to the responsible Offeror submitting the lowest Total Bid price to furnish and deliver Bell and Howell Brand Scanner.

## **2.10 CONTRACT EXECUTION**

The successful Offeror receiving the award shall be required to enter into a formal written contract with the Judiciary. An original or certified copy of a tax clearance issued by the Hawaii State Department of Taxation and Internal Revenue Service and Certificates of Compliance and Good Standing must be submitted prior to execution of contract (if copies were not included with bid proposal). Upon execution of the contract, the Judiciary shall issue a Notice to Proceed, specifying the contract commencement date.

No work shall be undertaken by the Contractor prior to the commencement date specified on the Notice to Proceed. The Judiciary is not liable for any work, contract, costs, expenses, loss of profits, or any damages whatsoever incurred by the Contractor arising prior to the official starting date.

## **2.11 CONTRACT BOND**

Contract Bond is NOT required for this contract.

## **2.12 INVOICING AND PAYMENT**

Contractor shall submit an original and three copies of the invoice to the billing address indicated on the purchase order.

Section 103-10, Hawaii Revised Statutes, provides that the Judiciary shall have thirty (30) calendar days after receipt of invoice or satisfactory completion of contract to make payment. For this reason, the Judiciary will reject any bid submitted with a condition requiring payment within a shorter period. Further, the Judiciary will reject any bid submitted with a condition requiring interest payments greater than that allowed by Section 103-10, H.R.S., as amended.

The Judiciary will not recognize any requirement established by the Contractor and communicated to the Judiciary after award of the contract, which requires payment within a shorter period or interest payment not in conformance with statute.

## **2.13 DELIVERY EXTENSION**

If Contractor fails to deliver within the time allowed, liquidated damages as specified above shall apply. However, Contractor shall not be held responsible for delay due to reasons beyond its control, provided he notifies the Financial Services Administrator of such delay and the reasons for such delay, as soon as practicable,

and requests extension prior to the delivery deadline. Requests for extensions shall not be considered without documentation substantiating that the causes for delay were, in fact, beyond the control of the Contractor. The Judiciary shall be the sole judge of whether such delay is truly beyond the control of the Contractor and whether extension will be granted.

## **2.14 DELIVERY AND SITE PREPARATION**

Delivery of Bell and Howell Brand Scanners will be completed within thirty (30) calendar days to the appropriate delivery site after receipt of purchase order.

Contractor shall provide Judiciary with any special requirements/instructions for site preparation to the Judiciary within seven (7) days after receipt of order. The Judiciary shall at its own expense be responsible for installation of all Bell and Howell Brand Scanners delivered by contractor.

## **2.15 TRAINING OF PERSONNEL**

Contractor shall provide trained personnel qualified to give instructional help in the proper operation of the equipment. This service shall be made available within twenty-four (24) hours after installation and at no additional cost to the Judiciary. Instruction and operation manual(s) for the equipment shall be provided by the Contractor.

## **2.16 TERMINATION FOR CAUSE**

If the Contractor:

1. Fails to begin the work or services under the contract within or by the time specified.
2. Fails to perform the work with sufficient workmen, equipment, or materials to insure prompt completion of the work.
3. Performs the work or services negligently, or neglects or refuses to remove materials or to perform anew, such work or services that may be rejected as unacceptable.
4. Discontinues the prosecution of the work or services.
5. Otherwise breaches any term of the contract.
6. Becomes insolvent or is declared bankrupt, or commits any act of bankruptcy or insolvency.
7. Allows any final judgment to stand against him unsatisfied for a period of ten (10) days.
8. Makes an assignment for the benefit of creditors.

9. For any other cause whatsoever, fails to carry out the work or services in an acceptable manner, the Judiciary will give notice to the Contractor of such delay, neglect, or default. If the Contractor within a period of ten (10) days after the date of such notice, shall not proceed in accordance therewith, then the Judiciary will have full power and authorize, without violating the contract, to take the prosecution of the work or services out of the hands of the Contractor, and to use such methods are deemed necessary to complete the contract in an acceptable manner.

All costs and charges incurred by the Judiciary, together with the cost of completing the work or services under the contract, will be off set from any monies due or which would or might have become due to the Contractor had the Contractor completed the work under the contract. If such expense exceeds the sum which would have been payable under the contract, the Contractor shall be liable and shall pay to the Judiciary the amount of such excess within ten (10) days after demand therefore.

#### **2.17 LIQUIDATED DAMAGES**

Failure to complete delivery of any item in the contract within the time proposed will cause damage to the Judiciary. The amounts of said damages being difficult, if not impossible to ascertain, shall be estimated, agreed upon and fixed at the sum of TWENTY FIVE DOLLARS (\$25.00) for each and every calendar day the Contractor delays in completing any item of the contract after the required date of said completion. The total sum due for such delay, shall be deducted from any payments due or to become due to the Contractor.

#### **2.18 INTERPRETATION OF PROVISIONS**

Notwithstanding any other provisions, if there is any doubt as to the interpretation of any of the provisions of this agreement, the interpretation given and made by the Officer-in-Charge with the approval of the Financial Services Administrator, or the interpretation made by the Financial Services Administrator, shall govern and control. In addition, the parties hereto agree that said Financial Services Administrator, shall have the sole power to decide and resolve matters which may come up in the future and which are not covered by this agreement.

#### **2.19 CONFLICTS AND VARIATIONS**

In the event of any conflict or variation between the provisions of this document entitled Special Provisions and the General Conditions, the provisions of the document entitled Special Provisions shall control.

**END OF SECTION**

**SECTION THREE - OFFER FORM**

**FURNISH AND DELIVER BELL AND HOWELL BRAND SCANNERS  
TO THE JUDICIARY, STATE OF HAWAII**

Offeror: \_\_\_\_\_

Honolulu, Hawaii

\_\_\_\_\_, 20\_\_\_\_

Financial Services Administrator  
The Judiciary, State of Hawaii  
Kauikeaouli Hale  
1111 Alakea Street, 6th Floor  
Honolulu, Hawaii 96813

Dear Financial Services Administrator:

The following offer is made to provide the goods and service indicated in the following proposal schedule to the Judiciary, State of Hawaii, at the location(s) required in the specifications, all according to the true intent and meaning of the specifications hereinafter contained.

The undersigned states that he has carefully read and understands the terms and conditions specified in the proposal, the Specifications and Special Provisions attached hereto, and in the General Conditions dated February 2001 by reference made a part hereof and available upon request, for this contract, and that the Financial Services Administrator reserves the right to reject any or all bids and to waive any defects when in his opinion such rejection or waiver will be for the best interest of the Judiciary.

The undersigned further understands and agrees that by submitting this offer, 1) he/she is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the price(s) submitted was (were) independently arrived at without collusion.

The undersigned hereby proposes to FURNISH AND DELIVER BELL AND HOWELL BRAND SCANNERS TO THE JUDICIARY, STATE OF HAWAII, in strict compliance with the Agreement, Specifications, Special Provisions, and General Conditions dated February 2001 and Procedural Requirements dated May 2003 by reference made a part hereof and available upon request, for the Total Bid Price of:

\_\_\_\_\_ Dollars (\$\_\_\_\_\_)

The undersigned represents: (**Check ✓ one only**)

☐ A **Hawaii Business** incorporated or organized under the State of Hawaii; **OR**

☐ A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawaii, but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii and has a separate branch or division in the State that is capable of fully performing under the contract.

State of incorporation \_\_\_\_\_

Offeror is:

☐ Sole Proprietor    ☐ Partnership    ☐ Corporation    ☐ Joint Venture

☐ Other \_\_\_\_\_

If Offeror is a "dba" or a "division" of a corporation, please furnish the exact legal name of the corporation under which the contract, if awarded, will be executed:

\_\_\_\_\_

Federal I.D. No. \_\_\_\_\_

Hawaii General Excise Tax License I.D. No. \_\_\_\_\_

Payment address (other than street address below): \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Business address (**Hawaii street address**): \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Date: \_\_\_\_\_

Respectfully submitted,

Telephone No.: \_\_\_\_\_

(x) \_\_\_\_\_  
Authorized Original Signature

Fax No.: \_\_\_\_\_

\_\_\_\_\_  
Name and Title (Please Type or Print)

Email Address: \_\_\_\_\_

following proposal is hereby submitted to furnish and deliver Bell and Howell Scanners or equivalent and shall be delivered within thirty (30) days after receipt of purchase order.

The

**I. Bell and Howell Brand Scanners ( See Section 1.2) and Annual Maintenance:**

Item No.	Bell & Howell Scanner	Model Number	Est. Qty. (A)	Unit Price (Excl. Maint.) (B) *	Total Cost (A x B)	Annual Maintenance Per Unit **
1.	Spectrum XF	8140D	2	\$_____	\$_____	
2.	Spectrum XF	8120D	1	\$_____	\$_____	
3.	Spectrum XF	8090D	1	\$_____	\$_____	
4.	Truper	3600	1	\$_____	\$_____	
5.	Truper	3200	3	\$_____	\$_____	
6.	Sidekick	1400	1	\$_____	\$_____	
7.	Sidekick	1200	1	\$_____	\$_____	
8.	GRAND TOTAL				\$_____*	

\* Grand Total should agree with Total Bid Price on page 1 of this Bid Proposal Offer Form. **Unit Price and Grand Total shall include all shipping & handling costs , Hawaii General Excise Tax, and any and all other costs to provide the equipment per the specifications.** The Judiciary shall at its own expense be responsible for installation and programming of all Bell and Howell Brand Scanners delivered by contractor. **AWARD** of this IFB will be based on Grand Total. In the event of a calculation error, unit price shall prevail.

\*\* Annual Maintenance (Oahu Only) quote per unit during normal business hours. Although quotes provided for maintenance will not be used for award, Judiciary will have the option to contract for maintenance services at the quoted prices.

**II. Additional Information**

**A. AUTHORIZED SALES/SERVICE REPRESENTATIVE**

Company Name	Address	Phone/Fax/email

**B. JOINT CONTRACTORS/SUBCONTRACTORS**

The Offeror certifies that the following is a complete list of all contractors and subcontractors who will be engaged by the Offeror on the project to perform the nature and scope of work indicated. The Offeror further understands that only those joint contractors and subcontractors listed shall be allowed to perform work on this project and that all other work necessary shall be performed by the Offeror with his own employees. If no joint contractor or subcontractor is listed, it shall be construed that all



of the work shall be performed by the Offeror with his own employees.

Provide the complete firm name, address and phone number of the joint or subcontractor.

Subcontractor Name	Address	Phone/Fax/Email

C. REFERENCES

FAILURE TO COMPLETE ANY OF THE FOLLOWING ITEMS MAY RESULT IN THE DISQUALIFICATION OF THE SUBMITTED BID.

Names and addresses of companies, other than the Judiciary, for which the undersigned has furnished Bell and Howell Brand Scanners and performed or is currently performing maintenance services that is similar in nature and/or volume to services specified in the attached specifications. Refer to References section, of the enclosed Bid Proposal.

Company/Agency Name & Contact	Address	Phone/Fax/email

D. NAME AND ADDRESS OF LOCAL REPRESENTATIVE

Company Name & Contact	Address	Phone/fax/email